



Paid Maths Internships July 2020 Thank you for expressing interest in our paid Maths Internship programme

The next step in the process is to complete this application form, and once we receive that, we will ask you to come in and have a chat with us. After that, if we both agree that this is the right opportunity for you, then we will offer you a place and confirm the school where you will be working.

The duration of the programme is 4 weeks. You will spend some of the first week at St Paul's Catholic College in Burgess Hill for a general introduction to maths teaching and learning and also visit a primary school. You will spend the majority of the next 3 further weeks in the maths department in school in Sussex.

We will:

- Find a host school for the duration of the internship
- Provide you with a mentor to guide you through your internship
- Make payment to you for £300 per week on successful completion of each week, or part thereof if the internship is terminated once it has started. No payment will be made if the internship has not started.
Payment will not be made on any days where you are ill.
- We will pay you upon receipt of the paperwork indicating how many days you have attended.

Interns are expected to:

- Attend their placement school daily within the hours of the school day as specified by the host school. This attendance is for the 4-week duration of the internship.
- Behave professionally at all times but especially in terms of attendance, time-keeping, use of appropriate language around children, adherence to a suitable dress code and reporting of illness promptly.
- Comply with the policies of the host school re safeguarding, child protection, smoking, being offsite during the school day.
- Attend safeguarding and child protection training as necessary.
- Pay for travel to and from the host school.
- Email their mentor as early as possible on any day that they are off sick.

NOTE:

Some of the information you have given us will need to be shared with the Department of Education to allow them to build a picture of those who are interested in teacher training, and to see if in the future, you do make an application, they have asked us to issue you with this privacy notice below.

Use of personal information

The internship you are applying for is part-funded by the Department for Education (DfE). The DfE intends to evaluate the course and the potential benefits to those who participate in it as well as the wider education sector. To enable them to do this, Inspire TSA will provide the minimum information necessary to them to carry out their evaluation.

The DfE (or a contracted organisation working on its behalf) may also:



- Contact you to ask about your experiences of the training. Please note that, if contacted, you will be under no obligation to take part. If you do, you will not be identified in any results of the evaluation and you can ask not to participate, or change your mind, at any time.
- Link information you provide in your application form with other information about you which DfE already holds or to which it is lawfully permitted access. This is to identify (for example) what kinds of qualifications applicants to this internship go on to achieve, how many go into teaching, and how long they are employed as teachers, without having to contact you repeatedly to ask you to update your information.

Security and confidentiality

The DfE's use of the information Inspire TSA shares with them (or its contracted partner) will have no influence on the outcome of your application or your participation in the training and DfE's findings will not identify you or any other applicants.

Any personal data shared with DfE will be handled securely and only accessed for the purposes of the evaluation of teacher training, recruitment and retention.

You can find more information about DfE at www.gov.uk/dfes. If you have any questions about how DfE will use your information, please contact the DfE.

Safeguarding

- Any job offer is conditional on the provision of a satisfactory DBS check and you must ensure that you co-operate with this process as a priority.



Please fill in the details on the application form below and return to kperera@stpaulscc.co.uk by Friday 20th March 2020

Name	
Address	
Post Code	
Contact Email address	
Contact Phone number	
Gender (please circle)	Male/Female/Prefer not to say
Nationality	
Institution of study	
Name of University where you are currently studying as an undergraduate	
Main Undergraduate Degree Subject	
Date due to complete Undergraduate Degree	
Undergraduate Degree predicted/obtained	
Please list your A Level subjects and grades and the year in which you took these exams	
Number of A-levels Grades A* - C	
Please indicate which of these areas are you able to travel to for your placement school (the more flexible you are the better). Chichester/Brighton/Burgess Hill/Crawley/Hassocks/ Worthing. Please number them 1 to 5 in order of preference.	



Which form of transport would you use to travel to school? (Car/Bus/Train?)	
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Please provide a statement in support of your application. Indicate why you would like to take up this offer, and how you would benefit from a Maths Internship with us. Describe what qualities/skills you have which make you suitable for this role. Please write no more than 250 words: